

Bhigwan Shikshan Prasarak Manadal's
Sharadchandraji Pawar College of Education,
Bhigwan, Taluka Indapur Dist Pune-413105

Code of Conduct

General Principles:

1. **Respect and Integrity:** All members of the institute community shall treat each other with respect, honesty, and integrity, upholding the highest standards of professionalism in all interactions.
2. **Diversity and Inclusion:** [Institute Name] is committed to maintaining a diverse and inclusive environment where individuals of all backgrounds are welcomed and valued.
3. **Academic Excellence:** All stakeholders shall uphold intellectual honesty, refrain from plagiarism, cheating, and any academic misconduct, and promote a culture of continuous learning.
4. **Professionalism:** Teachers and students alike shall demonstrate professionalism in their conduct, attire, communication, and interactions, both within the institute and beyond.

Responsibilities of Students:

1. **Attendance and Punctuality:** Students shall attend classes regularly and punctually, respecting the prescribed timetable and academic schedule.
2. **Respect for Teachers and Peers:** Students shall treat their teachers, peers, and staff with courtesy, respect, and consideration, fostering a positive learning atmosphere.
3. **Classroom Decorum:** Students shall maintain decorum in classrooms and other academic spaces, refraining from disruptive behaviour that hinders learning.
4. **Ethical Conduct:** Students shall refrain from engaging in academic dishonesty, plagiarism, or cheating and uphold the institute's ethical standards.

Rules and Regulations:

1. The students admitted to this college must abide by the rules and regulations the college authority prescribes. Such rules and regulations are-
2. The students must be regular in the class and attend at least 75% of the class engaged, failing which the Academic Committee will take necessary action.
3. The students with less than the required class attendance percentage will not allow to fill out the examination form, and their team will not be granted.
4. The students must pay college dues on time.
5. The students must appear in every internal examination conducted by the college.
6. The students will be disqualified if they are found adopting some unfair means in the examination or if they have books, notes or papers except the questions papers of the ongoing examination.
7. The students will contribute to the college with a high tone of manners and general behaviour.

8. The students must maintain unity and fraternity among the students.
9. As per as possible, cleanliness, politeness, honesty, attention to work and respect for teachers and companions are concerned. The college should be looked upon as a place of reverence and discipline.
10. The students must maintain complete silence in the classroom, library, laboratory, and computer room.
11. In the absence of the Mentor teacher, the students' group assumes responsibility for the order and discipline of the class. The students should fulfil their duty with loyalty.
12. The students responsible should carry it out dutifully and impartially under the direction of the principal/vice principal and the teacher they authorised. They should consider it a service to the college and their fellow students.
13. The students may always approach the principal/vice principal and the teachers for reasonable or sympathetic consideration.
14. Disciplinary rules regarding punctuality, regularity, respect for teachers, and concern for the welfare of the college are to be carefully maintained. Respect for one's property as that of the college and for the things belonging to others is a mark of a well-bred and responsible student.
15. Any damage caused to the college property, individually or collectively, must be repaired. The principal may levy a fine/ penalty on the individual or the group responsible for the damage.
16. "Cleanliness is next to godliness". All students should come to college neat.
17. The students must return the college library book within the stipulated time and date.
18. The students must pay a late fine and damage charged to the college library book, if any.
19. Using mobile inside the classroom is strictly prohibited.
20. A group of the students will be constituted on selection basis for the welfare and development of the college and unity and security of all students for one year, headed by the principal as president and vice-principal/Academic In charge as vice president.
21. A group of students will actively participate and cooperate in celebrating critical national days.
22. There will be a cleanliness drive on the last part of every month to be conducted by the Union Body to maintain a neat, clean, hygienic environment inside and outside the college campus when needed.
23. Smoking, alcoholic beverages and intoxicating drinks by the trainees within the college campus are strictly prohibited.
24. No college students shall participate in any demonstration or strike in connection with any matter about fees, exams, activities and admission.
25. Violation of the rules mentioned above is liable to disciplinary action.

Responsibilities of Teachers:

1. Professionalism: Teachers shall demonstrate professionalism in their teaching practices, student interactions, and collaboration with colleagues.
2. Respect for Students: Teachers shall treat students with respect, fairness, and kindness and create an inclusive and supportive learning environment.

3. **Effective Teaching:** Teachers shall strive for excellence in teaching, adopting innovative methods, and fostering active engagement and critical thinking among students.
4. **Ethical Conduct:** Teachers shall uphold academic integrity, avoiding favouritism, discrimination, and unethical behaviour.

Responsibilities of Other Stakeholders:

1. **Supportive Environment:** All stakeholders, including parents/guardians, alumni, and partners, shall contribute to maintaining a supportive and conducive learning environment.
2. **Respect for Policies:** All stakeholders shall adhere to college policies, guidelines, and regulations, supporting the overall functioning of the institute.
3. **Feedback and Collaboration:** Stakeholders are encouraged to provide constructive feedback and collaborate to enhance the college's educational quality and environment.
4. **Consequences of Violations:** Violations of this Code of Conduct may result in disciplinary actions, including but not limited to counselling, warnings, suspension, expulsion, or legal action, as deemed appropriate by the college's administration.
5. **Conclusion:** By adhering to this Code of Conduct Policy, all college members contribute to creating a positive and enriching educational experience as per the standards set by the National Council for Teacher Education (NCTE).

Principal